



The BIG yeller

General Meeting Agenda

17th April 2018, 6.30pm, Yard Theatre

Prospective Member's Surgery is from 6.00pm to 6.30pm and is for prospective members to get any support and advice about becoming a member of the co-op.

1. Introductions
2. Minutes of last GM
3. Committee report
4. Ratification of committee minutes items 4 and 7
5. Any other business (to be given to the chair before meeting starts)
6. By Election for Maintenance Coordinator
7. By election for three committee members

Closed session

8. Matters referred to closed session

Annual General Meeting Minutes

20th March, 2018 18.31 GMT

CHAIR: Keith Underhill **MINUTES:** Katherine Bird, Keith Underhill

Members present: 29 Committee members present 6/8

Amelia Lee, Andrew Brown, Debbie Street, Eddie Koehler, Fiona Forster, Gayle Horrocks, Helen Gale, Jacob Morris, Jane Lennard, Jennifer Laing, John Maloney, Jonny Tasker, Katherine Bird, Keith Underhill, Kim Joslin, Lee Fullwood, Lee Jones, Nikki Mailer, Ossie Morse, Pauline Smit, Ricardo Vilela, Rob Harrison, Rob O'Connor, Sarah Gilston, Shelagh Murphy, Shoshanah Cohen, Siobhan Foley, Steve Cato, Susanne Hofmann

Non Members present: 4

Cat Hayhoe, Deirdre Scullion, Rosie Powell, Shaheda Choudhury,

1). Introductions: Rosie Powell and Shaheda Choudhury introduced themselves

2). Minutes of Last GM:

An amendment to add Shaheda Choudhury to non members present was approved

Minutes were PASSED as a true and correct record with 1 against and 2 abstentions

3) Committee report.

Solicitor's advice on tenancies will be discussed at the next committee

4). Finance Report

No questions

5) The Accounts

The Accounts were passed with 5 abstentions

6) Appointment of Auditor

That Third Sector Accountancy be appointed auditors

This was agreed with 2 abstentions

7) Formal reports of Working Groups

There were no questions

8,9,10) GM attendance Record New and resigned members

These reports were presented

11) AOB

None

12) Coordinator and Deputy GM Chairperson Elections

Declaration of results

Deputy GM Chairperson ---- Katherine Bird Elected unanimously

Maintenance --- there were no candidates

Membership Eddie Koehler --- Elected unanimously

Gardening ---- Kim Joslin elected unanimously

P and I --- Keith Underhill Elected unanimously

Networking ---- Keith Underhill Elected unanimously

13) Election of Committee 9 to be elected

Each candidate answered the question:

Why do you want to be elected?

It was agreed that casual vacancies for the committee be held at the next General Meeting

Agreed with 1 abstention.

There was 1 spoiled paper

26 Ballot papers were Valid

Quota =2.6

Name Stage 1

Rob Harrison	7	-4.40	2.6	2.6	Elected	
Amelia Lee	7		7	-4.40	2.6	Elected
Shoshanah Cohen	6		6		6	Elected
Lee Jones	3		3		3	Elected
Helen Gale	2		2	+4.34	4.34	Elected
Lee Fullwood	1	+4.38	5.38		5.38	Elected
Reopen Nominations	0		0		0	
Fractional Loss		+0.02	0.02	+0.06	0.08	
Total	26		26		26	

Rob Harrison, Lee Fullwood, Amelia Lee, Lee Jones, Helen Gale and Shoshanah Cohen were declared elected

With 6 elected there are still 3 vacancies

14) Resignation Sonny Kahn has resigned as a member
Closed Session none

The meeting finished at 19:17

HFC Committee Minutes

3rd April 2018

Committee Members Present: Keith Underhill (Secretary/Minutes), Rob Harrison (chair), Shoshanah Cohen, Lee Jones, Amelia Lee, Helen Gale, Lee Fullwood

Others present: Sue Corcoran

Apologies:

Not Present:

1.) Mosscares:

1.1 Total Arrears are £14,111 last month was £ 14,284

2.) Minutes:

2.25 **Buying the building (2017 May 8)** Seeking legal advice

2.27 **Management Training (2017 June)** it was agreed to spend up to £500 on management training primarily for the committee and other interested members.

2.28 **Maintenance Worker: (2017 September 6)** It was agreed that up to £6k should be allocated for buying in assistance to maintenance. Lee has completed a job description. To be discussed at the next committee meeting.

2.29. **Vehicle Gate: (2017 November 5)** Agreed Keith to action the gate closure. We need a new contractor.

2.32 **Deposit accounts (2017 December 5)** The deposit accounts have closed and new ones need to be opened. We will ask the bookkeeper to look into his.

2.33 **GDPR on personal data (2018 February 5)** Amelia to co-ordinate with membership to check that our current rules are compliant.

2.34 **Complaint about leaky windows (2018 February 6)** a contractor has looked at it and has been given the go ahead. The committee has agreed to fix the leaky windows.

3. **Elections:** Keith Underhill was re-elected Secretary and Lee Fullwood was re-elected treasurer.

4. **Members' Room.** It was agreed to go ahead with WfC taking over the booking of the members' room.

5. **Theatre The Zion Institute and WfC** are negotiating an agreement for the management of the theatre we will monitor this.

6. **Homes for Change solicitors** will not currently be instructed to ask for advice on mutual exchange law.

7. **Bookkeeping** It was agreed to transfer our bookkeeping to Third Sector Accountants.

Proposal to increase use of Homes for Change meeting room March 2018

Aims :

to make it easier for people in the building to book the meeting room

to make some money for Homes for Change to help cover the cost of the room

Actions :

set up a google calendar so that people can see when the room is available

use would be free of charge for HfC members

other hirers would pay for use : £10/hr, £20/4hrs, £40/ full day inc VAT

WfC workers (Sarah & Nicola) would take bookings & add to the calendar

WfC workers would let paying hirers into the meeting room and provide daytime access for HfC members

HfC to provide key holder(s) to give evening access to HfC members

WfC to lend hirers an "A" key to give access to Yard toilets (the "A" key only lets people through Yard doors, not the other communal areas)

Finances :

WfC will invoice paying hirers, collect payments and maintain a list of income for the meeting room

Every three months WfC will deduct 25% of total income as a management fee and pay the balance to HfC

Have your say....

Add your items to
the GM Agenda and
The Big Yeller by
Tuesday 1st May 5pm

thebigyeller@homesforchange.co.uk

Dates for your diary

Next General Meeting

17th April 2018

The Yard Theatre @ 6:30pm

Next Committee Meeting

1st May 2018

Members' Room @ 6:30pm

Elections for Coordinators Committee



2018-2019

Elections for the following positions will
take place at the Next GM. Please read carefully!

Maintenance Coordinator

You must be an individual member or a prospective member to be a candidate.

Committee 3 places.

In order to be a candidate for the committee you must fill in and sign the nomination
form below or provide the same information. You may nominate yourself by email.

If you do not receive a confirmation you should assume it has not been received.

You must be a member to be a candidate for election to the committee.

You do not have to be a resident.

Committee meetings normally last up to 1.5 hours and are on the first Tuesday of the
month.

Committee meetings count towards your 2 or 3 hours activity.

Nominations for committee will be kept secret by me until the nominations close.

You are welcome to announce your intention to stand in any way you feel necessary
(ie Yell, leaflets etc.

Nomination form: I wish to be a candidate for the committee elections

Name.....

Email Address

Phone Number

Normal Signature.....

Keith Underhill (Returning Officer)

Deliver to Flat 303 or email keithunder@gmail.com before the day of the GM or at the GM. (0779 268 6588)



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